

## PRIVACY POLICY

This Privacy Policy for personal data (hereinafter referred to as the Privacy Policy) applies to all information that the Company LLP "Internet Technologies" (hereinafter referred to as the Operator), located at the domain name registry.kz (as well as its subdomains), may receive about the User during the use of the website (as well as its subdomains), its programs, and its products. Upon request, the user has the right to request the deletion of their personal data from the registry.kz database, according to the regulations described in paragraph 6.1.4 of this Privacy Policy.

### 1. DEFINITION OF TERMS

In this Privacy Policy, the following terms are used:

1.1. "Website Administration" (hereinafter referred to as Administration) – authorized employees managing the website, acting on behalf of the company LLP "Internet Technologies", who organize and/or carry out the processing of personal data, as well as determine the purposes of processing personal data, the composition of personal data subject to processing, actions (operations) performed with personal data.

1.2. "Personal data" – any information relating to a directly or indirectly identified or identifiable individual (subject of personal data).

1.3. "Processing of personal data" – any action (operation) or set of actions (operations) performed using automation tools or without such tools with personal data, including collection, recording, systematization, accumulation, storage, clarification (updating, changing), extraction, use, transfer (distribution, provision, access), anonymization, blocking, deletion, destruction of personal data.

1.4. "Confidentiality of personal data" – a requirement that must be observed by the Operator or any other person who has access to personal data not to allow their distribution without the consent of the subject of personal data or the presence of another legal basis.

1.5. "Website" – a collection of interconnected web pages located on the Internet at a unique address (URL): <https://registry.kz>, as well as its subdomains.

1.6. "Subdomains" – pages or a collection of pages located on third-level domains belonging to the website <https://registry.kz>, as well as other temporary pages, at the bottom of which the contact information of the Administration is indicated.

1.7. "User of the site" (hereinafter User) – a person who has access to the site , via the Internet and uses the information, materials, and products of the site.

1.8. "Cookies" – a small fragment of data sent by the web server and stored on the user's computer, which the web client or web browser sends to the web server in an HTTP request each time it attempts to open a page of the corresponding site.

1.9. "IP address" – a unique network address of a node in a computer network, through which the User accesses the site.

1.10. "Service" – a service or product that the User orders on the site and pays for through payment systems.

## **2. General Provisions**

2.1. The use of the site by the User means agreement with this Privacy Policy and the terms of processing the User's personal data.

2.2. In case of disagreement with the terms of the Privacy Policy, the User must cease using the site

2.3. This Privacy Policy applies to the site . The Operator does not control and is not responsible for third-party sites that the User may access via links available on the site .

2.4. The Administration does not verify the accuracy of the personal data provided by the User.

## **3. Subject of the Privacy Policy**

3.1. This Privacy Policy establishes the obligations of the Administration to maintain confidentiality and ensure the protection of personal data that the User provides at the request of the Administration when registering on the site, when subscribing to the informational e-mail newsletter, or when placing an order.

3.2. Personal data permitted for processing under this Privacy Policy is provided by the User by filling out forms on the site and includes the following information:

3.2.1. Last name, first name;

3.2.2. Electronic address;

3.2.3. Phone numbers;

3.2.4. Company details, in case of registration as a legal entity;

3.2.5. Data of the document proving identity;

3.2.6. Also, the site collects and processes anonymized data about visitors (including "cookie" files) using internet statistics services (Yandex Metrika, Google Analytics, and others).

3.3. Hosting protects the Data that is automatically transmitted when visiting pages:– IP address;– information from cookies;– information about the browser;– access time;– referrer (address of the previous page).

3.3.1. Disabling cookies may result in the inability to access parts of the site that require authorization.

3.3.2. The operator collects statistics on the IP addresses of its visitors. This information is used to prevent, detect, and resolve technical problems.

3.4. Any other personal information not specified above (visit history, used browsers, operating systems, etc.) is subject to reliable storage and non-disclosure, except in cases provided for in paragraphs 5.2. and 5.3. of this Privacy Policy.

#### **4. Goals of collecting personal information of the user**

4.1. The Administration may use the User's personal data for the purposes of:

4.1.1. Identifying the User registered on the site for further authorization, order processing, and other actions.

4.1.2. Providing the User with access to personalized data of the site .

- 4.1.3. Establishments with the User of feedback, including the sending of notifications, requests regarding the use of the site , provision of services, and processing of requests and applications from the User.
- 4.1.4. Determining the location of the User to ensure security, prevent fraud.
- 4.1.5. Confirming the accuracy and completeness of the personal data provided by the User.
- 4.1.6. Creating an account for the use of parts of the site , if the User has consented to the creation of an account.
- 4.1.7. Notifying the User by email.
- 4.1.8. Providing the User with effective technical support in case of problems related to the use of the site.
- 4.1.9. Providing the User, with their consent, special offers, information about prices, newsletters, and other information on behalf of the site.
- 4.1.10. Conducting advertising activities with the consent of the User.

## **5. Methods and terms of processing personal information**

- 5.1. The processing of the User's personal data is carried out without time limitation, by any lawful means, including in information systems of personal data using automation tools or without the use of such tools.
- 5.2. The User agrees that the Administration has the right to transfer personal data to third parties, in particular, courier services, postal organizations (including electronic), telecommunications operators, solely for the purpose of fulfilling the User's order placed on the site , including the delivery of documentation or email messages.
- 5.3. The User's personal data may be transferred to authorized state bodies of the Republic of Kazakhstan only on the grounds and in the manner established by the legislation of the Republic of Kazakhstan.

5.4. In case of loss or disclosure of personal data, the Administration has the right not to inform the User about the loss or disclosure of personal data.

5.5. The Administration takes the necessary organizational and technical measures to protect the User's personal information from unlawful or accidental access, destruction, alteration, blocking, copying, distribution, as well as from other unlawful actions of third parties.

5.6. The Administration, together with the User, takes all necessary measures to prevent losses or other negative consequences caused by the loss or disclosure of the User's personal data.

## **6. Rights and obligations of the parties**

6.1. The User has the right:

6.1.1. To make a free decision to provide their personal data necessary for using the website , and to give consent for their processing.

6.1.2. To update, supplement the provided information about personal data in case of changes to this information.

6.1.3. The User has the right to receive from the Administration information regarding the processing of their personal data, if such a right is not restricted in accordance with the legislation of the Republic of Kazakhstan. The User has the right to demand from the Administration clarification of their personal data, their blocking or destruction in case the personal data is incomplete, outdated, inaccurate, unlawfully obtained, or not necessary for the stated purpose of processing, as well as to take the legally provided measures to protect their rights.

6.2. The Administration is obliged:

6.2.1. To use the received information exclusively for the purposes specified in paragraph 4 of this Privacy Policy.

6.2.2. To ensure the confidentiality of confidential information, not to disclose it without the prior written consent of the User, as well as not to sell, exchange, publish, or disclose in any other possible ways the transmitted personal data of the User, except for paragraphs 5.2 and 5.3 of this Privacy Policy.

6.2.3. Take precautions to protect the confidentiality of the User's personal data in accordance with the procedure commonly used to protect such information in the existing business turnover.

6.2.4. Block the personal data related to the relevant User from the moment of the User's request or inquiry, or that of their legal representative or authorized body for the protection of the rights of personal data subjects during the verification period, in case of detection of inaccurate personal data or unlawful actions.

## **7. Responsibility of the parties**

7.1. The Administration, which has not fulfilled its obligations, is liable for damages incurred by the User in connection with the unlawful use of personal data, in accordance with the legislation of the Republic of Kazakhstan, except in cases provided for in paragraphs 5.2., 5.3. and 7.2. of this Privacy Policy.

7.2. In the event of loss or disclosure of Confidential Information, the Administration is not liable if this confidential information:

7.2.1. Became public knowledge before its loss or disclosure.

7.2.2. Was obtained from a third party before the moment of its receipt by the Administration of the Resource.

7.2.3. Was disclosed with the consent of the User.

7.3. The User bears full responsibility for compliance with the requirements of the legislation of the Republic of Kazakhstan, including laws on advertising, on the protection of copyright and related rights, on the protection of trademarks and service marks, but not limited to the above, including full responsibility for the content and form of materials.

7.4. The User acknowledges that the responsibility for any information (including, but not limited to: data files, texts, etc.) to which they may have access as part of the site, lies with the person who provided such information.

7.5. The User agrees that the information provided to them as part of the site may be an object of intellectual property, the rights to which are protected and belong to other Users, partners, or advertisers who place such information on the site .

The User is not entitled to make changes, lease, transfer on loan terms, sell, distribute, or create derivative works based on such Content (in whole or in part), except in cases where such actions have been expressly permitted in writing by the owners of such Content in accordance with the terms of a separate agreement.

7.6. In relation to text materials (articles, publications freely available on the website <https://registry.kz>) their distribution is allowed, provided that a link to the Operator is provided.

7.7. The Administration is not responsible to the User for any loss or damage incurred by the User as a result of deletion, failure or inability to save any Content and other communication data contained on the site. <https://registry.kz> or transmitted through it.

7.8. The Administration is not responsible for any direct or indirect damages resulting from: the use or inability to use the site or individual services; unauthorized access to User communications; statements or behavior of any third party on the site.

7.9. The administration is not responsible for any information posted by the user on the website. <https://registry.kz>, including but not limited to: copyrighted information without the express consent of the copyright owner.

## **8. Dispute resolution**

8.1. Before filing a claim with the court for disputes arising from the relationship between the User and the Administration, it is mandatory to submit a claim (a written proposal or an offer in electronic form for a voluntary settlement of the dispute).

8.2. The recipient of the claim shall, within 30 calendar days from the date of receipt of the claim, notify the claimant in writing or electronically of the results of the claim review.

8.3. If an agreement is not reached, the dispute will be referred to the Arbitration Court of Almaty.

8.4. The current legislation of the Republic of Kazakhstan applies to this Privacy Policy and the relationship between the User and the Administration.

## **9. Additional conditions**

- 9.1. The administration has the right to make changes to this Privacy Policy without the User's consent.
- 9.2. The new Privacy Policy comes into effect from the moment it is posted on the website , unless otherwise provided by the new version of the Privacy Policy.
- 9.3. All suggestions or questions regarding this Privacy Policy should be sent to the address: support@registry.kz
- 9.4. The current Privacy Policy is posted on the page at <https://registry.kz/privacy.php>